



Government of West Bengal  
Office of the Principal  
Darjeeling Government College  
Darjeeling - 734 101, West Bengal, INDIA.

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## Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government College, the institution is entirely financed by the Government of West Bengal ranging from:

- Salary
- Wages (Remuneration of State-Aided Contractual Teachers)
- Allotment to West Bengal Health Scheme
- Electricity Bill
- Telephone Bill
- Office expenses
- Allotment to PWD (Civil and Electrical) for enhancement of infrastructure and Campus maintenance

In order to discuss and decide on the needs of the various departments, including those for books, computers, laboratory equipment and chemicals, furniture, etc., the Head of the Institution calls a meeting of the Purchase Committee, which is made up of members from the teaching faculty, with a Convener and Joint-Convener, the heads of all the departments, and the Chief Accountant. The Purchase Committee then creates a budget, which the Principal reviews and submits for approval to the Higher Education Department of the Government of West Bengal.

All the Purchases are done through a tender/quotation system.

The departments send the bills and other pertinent paperwork of purchases made to the Accounts Section in the College Office, and all transactions are supported by vouchers.

The GoWB also grants the College a Development Grant, which is used for campus upkeep and to meet the College's needs.



Officer-in-Charge  
Darjeeling Govt. College